



In-Person Meeting Agenda/Notes

Friday 10/20/23

Call Meeting to Order: Start: 5:30pm End: 7:10 pm

PASS email address: pass.schilling@gmail.com

Attendees

- Principal Herrera
- Karla Ramirez
- Sharon Raber
- Ryann Tovar
- Maribel Madonado
- Ricardo Maldonado
- Jeff Anderson
- Julany Staffaroni
- Mr. Saad
- Mrs. Madaran
- Ms. Michelle Lozada
- Lucy Rubio

Today's Agenda Items

Agenda item 1: Principal's Report - Principal Elba Herrera

- We are in Week 3 of Bullying Prevention. We had a school wide assembly on Bullying & Kindness Prevention on October 18th. Student Council Elections have taken place and winners have been posted on parentsquare. 1st -5th grades are completing the i-ready diagnostic. Teachers are getting ready for Parent/Teacher Conferences that will take place on November 9-16. Conference days will be early dismissal days for students.

Agenda item 2: 2023-2024 PASS Board Members Official

- President: Laurie Garcia

Vice President: Jacqueline Carrillo
Treasurer: Karla Ramirez
Secretary: Lucy Rubio Perez
Parliamentarian: Janet Dang
Historian: Jeff Anderson

*Diana will provide training and assistance to whoever gets nominated as the new treasurer until 10/31/23.

Reviewed official Board Members.

Agenda item 3: Trunk or Treat

- Scheduled for Friday 10/27, 5:30-7:30p - 20 Official Cars have registered. Parking lot to be blocked off by 3p. Volunteers can arrive by 4p to set-up. Parking spots will be numbered to better assign. Teachers and staff that are not participating, need to move their cars from the parking lot by 3:30pm.
- Requests were posted on ParentSquare, FB and IG for donations of treats and sweets. No donations have been turned in.
- Board Members approved buying treats to hand out.
- Costco donated \$50 for our event - snacks have been purchased.
- Contract made with JG Trees for 100 pumpkins to be delivered on the day of the event. Payment expected at delivery.
- Flyers reminding parents of the event sent out this week (note included for donations and volunteers still welcomed). Still need more volunteers to monitor and help with the pumpkin patch.

Discussed: Ricardo suggested next year we should include the Fire Department (they often bring their Fire Truck). A PASS table was considered, settled on giving out PASS stickers and possibly Flyers. People will be expected to park on the Street. Next year should let neighbors know about the event in advance. Asked Principal Herrera if her Staff could move their cars by 3:30pm (if not participating).

Agenda item 4: 5th Grade T-Shirt Contest - Deadline October 31st

- Goal is to have the t-shirts before Science Camp in December.
- 5th grade students have the Contest Sheet. Expected to turn in by October 31st.
- Voting among students will be in early November.

Discussed: Mr. Saad stated that only two 5th grade students have turned in a Contest Sheet. A reminder may need to be sent out (paper is due October 31st). At the end the whole school will vote on the winner (like last year). Maribel suggested opening the competition for all students next year.

Agenda 5: Schilling Folklorico Letter Request

- Schilling Ballet Folklorico sent PASS an email requesting support for this school year. [Letter was read:](#)

10/17/2023

Dear Parents and Schilling Staff (PASS),

My name is Maria Gutierrez, and I am the Lead Coordinator and one of the dance teachers for Schilling School Ballet Folklorico. We are fortunate to have a second dance teacher that comes from out of town to choreograph. For the last couple years our dance group has been small, in large part due to the pandemic. This year we were able to take in more students and our group has grown from about 5 to 20 dancers (all Schilling students). Our group has already danced at the Newark Day of the Dead Festival and the October 17 Board of Education Meeting.

We hope to be able to grow and include more children in the future. It takes a lot to run our Dance Group weekly especially with a bigger class. Our current dresses are almost ten years old and will soon need replacing. Accessories need to be replaced continuously. Our parents are supporting us with donations but many of them cannot regularly do so. We had a donation box at the Day of the Dead Festival and are thinking of other ways to bring in financial support.

We would appreciate any support PASS could give us. This will go to help run our dance group, start replacing dresses and needed accessories (that belong to Schilling and will be here for future use), and continue to represent Schilling Elementary wherever we are invited!

Thank you so much for your time and support,

Maria Gutierrez
SchillingBalletFolklorico@gmail.com



Jeff Anderson (Historian) motioned to give Schilling Folklorico \$500. Seconded by Karla Ramirez (Treasurer) . All in attendance in Favor -including Lucy Rubio (Secretary).

***On 10/23/23 Laurie Garcia (President) and Jacqueline Carillo (Vice President) voted in Favor (they could not make the meeting).

Agenda item 6: Yearbook - Revisit previous discussion

- A Yearbook Committee has been created: Sara Canales, Maribel Maldonado, Laurie Garcia.
Information and price quotes have been gathered. Still a question of whether a yearbook interest survey should be sent out.
- Is there an email where parents and staff can start sending pictures?

Discussed: Maribel and Team have decided on Treering Website for a 50 page Yearbook. There is no minimum purchase and price is comparable to another low

option. Last year 98 Yearbooks were sold. Suggested to sell at a \$25 reduced price at the beginning of the year and raise it from there. 2 Volunteers still needed to help get it together. Ryann will help reach out to Lifetouch to get “mugs” . Mrs. Madarang suggested having a contest for covers like in year’s past, open to all grades. Possible theme “Schilling Rocks” like the Newark Days theme.

Agenda Item 7: Backpack Racks

- 2nd DLI Kinder backpack rack is painted and assembled. Will be installed Sunday. DLI Kinder parents funded both racks. Each rack took about 22 hours to complete. PASS has been requested to sponsor the rest of the school. Will need volunteers and possibly a simpler design.
- Any other kindergarten parent concerns.

Discussed: BackPack Project

Jeff, along with Gregg, Scott, and other Kinder parents, were able to get formal approval to put together the Kinder Backpacks. District Board Members were contacted and consulted. The racks took many more hours than 22. They will create a report/guide for others who want to take up the project for other classes. Mrs. Raber mentioned that backpacks were never an issue until classes became bigger, before that classes did fine without. It was suggested to look at other schools and what solutions they had come up with. PASS will support.

Discussed: Concerns from Kinder Parents:

BBQ Event was a great Idea but parents felt it was disorganized and short. There was no one to guide parents on where to go or what to do. Ricardo suggested more volunteers to guide people, mind the food, and help the kitchen; so that parents have more time with their children. Perhaps a separate table for those participating in the event. Ryann will ask Linda to put another request for canopies because many parents didn't want to sit in the sun. Mrs. Raber reminded that not all student’s parents participate and the school may not want to interrupt their regular school day. When in doubt, email the Principal with concerns.

Kinder parents were upset there wouldn't be a Pumpkin Patch. Maribel contacted the Pumpkin Patch organizers to put one together. They will come on Wednesday 10/25 and she is requesting \$4 from parents for the pumpkins. This will include TK and Kinder. Maribel asked if PASS could supplement the difference between parent collection and total price. Everyone was In Favor. Final numbers will be given after collection. Julany volunteered to help and Ryann volunteered half day.

Maribel is starting a Book Bag Exchange for Kinder that will include 4 Bilingual Books. She will create a GoFund page and ask for parent Volunteers. Her goal is to start in January. Once she gathers the needed information she will make a formal request to PASS if needed.

Agenda Item 8: 5th Grade Double Good Fundraiser

- Double Good Fundraiser Total Sales: \$5799 (½ will go to the 5th Grade Events). Top Seller was PASS at \$1275!

Total Sales	Stores with Sales
\$5,799.00	11
Cities Reached	States Reached
41	6
Number of Supporters	Essential Worker Donations
131	53

Top Sellers

PASS Schilling

\$1,275.00

Discussed: Mr. Saad thanked everyone for their support. Will start Friday Bake Sales to gather more funds. Will look into PieDream and Sees Fundraiser. It was suggested he reach out to the 5th Grade Parents who signed up for DoubleGood they may be more willing to help/volunteer.

Agenda Item 9: DLI Support

- Abbey Kerns is no longer with NUSD. She was a big advocate of the DLI program, ESL, SEAL, and
- other essential programs. Dr. Nicole Pierce, another board member, is at least one remaining supporter of DLI. Good person to reach out to.
- Encourage parents to speak at the next school board meeting.

Discussed: Concerns about the future of DLI was discussed. Jeff brought up that it was a bigger issue than just at school or district level. Suggested parents should organize and attend a School Board Meeting to make their voices heard. Parents need to be vocal.

Agenda Item 10: Levy Volunteering

- Levy Donates \$250 per volunteer for their events (or 20 percent of Sales whichever is higher). Time commitment is usually 8 hours. There is a dress code and training requirement. Upcoming events left are games. Karla and Lucy have committed to November 19th and December 10th.
- Levi stadium training: <https://npo-training.videoshowcase.net>
- ABC Server ID confirmation (cost \$3): <https://abcbiz.abc.ca.gov/>

- Liquor serving rules and guidelines to serve alcohol training (cost \$10) : <http://www.acemytraining.com> (<http://www.acemytraining.com>)

October 29	Sunday	1:25 PM		San Francisco 49ers vs Cincinnati Bengals
November 19	Sunday	1:05 PM		San Francisco 49ers vs Tampa Bay Buccaneers
December 10	Sunday	1:05 PM		San Francisco 49ers vs Seattle Seahawks
December 25	Monday	5:15 PM		San Francisco 49ers vs Baltimore Ravens
TBD January 6th/8th	TBD	TBD		San Francisco 49ers vs Los Angeles Rams

Read.

Agenda 11: Future Holiday Events

- Turkey Run/Reindeer Run- Any interest? Last year we had a reindeer run, PASS gave out prizes for winners.
- Christmas (?) Gift partnership with Car Club and Fire Department. Would like to have a flier by the next meeting so we can start asking for donations.

Discussed: December 16th is the date agreed upon for the Christmas Gift Event- need Principal approval. A motorcycle club would also like to be a part of it.

Agenda 12: Fundraiser

- Dinner fundraiser. Let's try somewhere that our school community would actually go eat. BJs, pizza?
- Are we still interested in popcorn Fridays? Who will lead that?

No time to discuss.

Financial Report

- Bank Account Balance: \$19,701.30 as of 10/20/23
- PayPal Account Balance: \$89.11 as of 10/20/23
- Venmo Account Balance: \$135 as of 9/26/23

Pending:

GotSneakers payouts (June-Aug; \$13.75, \$14.25, \$10, \$20)

SF Giants ticket sales from May 2023-end of season - pending

Box Tops: currently at \$115.30 as of 10/20/23

Upcoming PASS Meetings/Events/Fundraisers

Close Meeting:

7:10 pm

Next PASS Meetings:

Levi Stadium Volunteer Opportunities:

- Various football and soccer games

Ongoing Events/Fundraisers:

Food Bank: Every 4th WED from 4:30-5:30, Michelle Gapuz remains the team lead, next one scheduled is 10/25/23 - PLEASE BRING BAGS

GotSneakers: Box is available in front of the office during school hours for drop-off, we ship monthly or when the bag is full. We have been averaging \$10-30 per bag

Box Tops: Please download the app and sign-up. Must scan receipts within 14 days of purchase for it to count (can also submit digital receipts via email but using the app is faster).

Things to note:

- Donation slips and letters are available upon request.
- Ongoing donations via Zelle, PayPal or Venmo are available.
- PASS google calendar is updated regularly.
- Facebook www.facebook.com/SchillingPASS and Instagram [@pass_stallions](https://www.instagram.com/pass_stallions) are managed by Lucy/Karla.

Please email pass.schilling@gmail.com regarding the above items if interested.

Open Questions and Continuing Projects:

- Yearbook Committee update?
- When will PBIS start again? What is needed to help?
- Levy Volunteers still needed
- Food Bank Volunteers?
- Holiday Event
- Reindeer Run