



Meeting Agenda/Notes

Wednesday 8/23/23 from 6pm - 7pm via Zoom

Call Meeting to Order:

PASS email address: pass.schilling@gmail.com

Attendees

- Jeff Anderson
- Karla Ramirez
- Ryann Tovar
- Lucy Rubio
- Parents

Today's Agenda Items

Agenda item 1: Principal's report - Principal Elba Herrera

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Agenda item 2: How can PASS help kick start this new school year?

- What is the current process to address concerns? Per 8/14/23 Superintendent Newsletter, all concerns should be brought to the attention of the Principal. How can PASS support you, Principal Herrera?
- Issues brought up so far; lack of functional water fountains, ants, backpack racks, lost and found
- Suggestion for teachers and staff to create Amazon wishlists and keep updated throughout the year

Agenda item 3: 2023-2024 PASS Board Members Nomination Form

- [PASS Nomination Form SY 2023-2024 due 9/15/23](#)
So far we have people who have expressed interest in all each position except historian
[Vice President](#), [Treasurer](#), [Parliamentarian](#), [Secretary](#)

- We need to finalize and vote on this during the September meeting
- How to recruit and retain members more effectively?

Agenda item 4: Proposed PASS letter

- [Schilling Donation/Volunteer Letter - Draft](#)
- Suggested revisions?
- Distribute final draft via ParentSquare and as handouts

Agenda item 5: Book Fair

- Ms. Padilla has reached out to Scholastics. It is currently scheduled to start FRI 9/1 (to allow for set-up). We are requesting for it to move a week earlier to correspond with Back to School Night THURS 8/31. *PASS will have a table with flyers and will be selling Schilling logo shirts, hoodies and zip-ups that night. We will also hand out stickers (PASS and Schilling ones).
- We will need volunteers to set-up, during sales/class time and for packing up.

Agenda item 6: Yearbook

- Which company, costs and who will be in charge. PASS will not be in charge this year. Maybe establish a yearbook crew?
- When is picture day and which company is Schilling contracting with?

Agenda item 7: 5th Grade T-Shirt Contest

- Let's get the design contest started earlier this year. Karla to coordinate with 5th grade teachers. Design should be on 8.5x11" white paper with 1" borders all around. Deadline? Prize? We can use Bonfire again or some other company.

Agenda item 8: Newark Days Parade

- Saturday, September 16th. Theme is Newark Rocks- Is Schilling participating?
- Print lyrics to Schilling Song

Financial Report

- Bank Account Balance: \$15,696.64 as of 8/16/23
- PayPal Account Balance: \$57.33 as of 8/16/23
- Venmo Account Balance: \$25 as of 8/16/23

Pending:

GotSneakers payouts - new bags en route

SF Giants ticket sales from May 2023

Box Tops

Taylor Swift Levi's events payouts

Upcoming PASS Meetings/Events/Fundraisers

Close Meeting:

Next PASS Meetings:

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Zoom Meeting ID: 847 6804 6210 Passcode: 912524

Levi Stadium Volunteer Opportunities:

- WED Aug 30 - Beyonce Renaissance Tour - event time TBD
- SAT Sept 16 - Ed Sheeran Tour - event time TBD
- Various Niner games

Ongoing Events/Fundraisers:

Food Bank: Every 4th WED from 4:30-5:30, Michelle Gapuz remains the team lead, next one scheduled is today, WED 8/23/23 (same day as PASS meetings) - PLEASE BRING BAGS

GotSneakers: Box is available in front of the office during school hours for drop-off, we ship monthly or when the bag is full. We have been averaging \$20-40 per bag

Box Tops: Please download the app and sign-up. Must scan receipts within 14 days of purchase for it to count (can also submit digital receipts via email but using the app is faster). Money raised as of 8/16/23: \$39.40

Things to note:

- Donation slips and letters are available upon request.
- Ongoing donations via PayPal or Venmo are available.
- PASS google calendar is updated regularly.
- Facebook www.facebook.com/SchillingPASS and Instagram [@pass_stallions](https://www.instagram.com/pass_stallions) are managed by Lucy/Karla.

Please email pass.schilling@gmail.com regarding the above items if interested.

Open Questions and Continuing Projects:

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