



In-Person Meeting Agenda/Notes

Friday 11/17/23 5:30pm-7:00pm

Call Meeting to Order: Start:5:23pm

End: 8:05pm

PASS email address: pass.schilling@gmail.com

Attendees

- Principal Herrera
- Yasmin Gutierrez
- Jacqueline Carrillo
- Maribe Maldonado
- Ryann Tovar
- Liz Wynn
- Renee Mancha
- Phuong Nguyen
- Lupita Anderson
- Rahul Malik
- Jeff Anderson
- Lucy Rubio P.
- Sara Canales

Today's Agenda Items

Meeting comments are in blue.

Agenda Item 1: Principal's report - Principal Herrera:

1. This month is Kindness month. Each classroom decorated a door, window or bulletin board with a kindness message. Students let the principal know of acts of kindness by writing something and giving it to me. I then read their responses in the morning announcements.

- ❖ Positive feedback from teachers: students wanted to contribute.

2. SEWA/ASPIRE volunteers are pushing into classrooms to provide ELA and or Math intervention support. They work closely with Mrs. Mandarang, our Intervention Teacher. We will be looking at our data closely to see which students need the extra help.

- ❖ Volunteers Tue/Wed/ Thur 9am-1pm, are coming into the classes. One speaks Spanish: Tomas is coming to help the DLI classes.

3. Parent/Teacher Conferences were held. Any parents who did not get to meet with the Teacher should have been contacted to reschedule.

4. The Student Council is sponsoring the annual Viola Blythe Food Can Drive. Students are encouraged to donate food cans. The class with the most cans wins a prize. One winner from grades TK - 2 and one winner from grades 3-5.

5. 5th Grade Science Camp is scheduled for December 5-8. The 5th graders will continue with the bake sales on Fridays to help with the cost of the trip.

- ❖ Newark Educational Foundation might have additional funds for Science Camp.
- ❖ Graham Elementary sold chocolate. We can consider but PASS would have to front the Money.
- ❖ Fundraiser idea: Popcorn on Fridays currently being done.
- ❖ Feedback-Direct donations is the best way.
- ❖ Total cost for Science Camp is \$10k.

Agenda Item 2: Holiday Events

- The Viola Blythe Community Center is doing a Food/Toy Drive Event In the Schilling Parking lot on December 16th. PASS will be supporting/collaborating.
- On Dec. 9th volunteers are needed at the Viola Blythe center to sort and wrap gifts. There is currently a bin for toys/food at the school.
 - ❖ Bin is located in the pod.
- The Car Club has donated some toys, they are being kept in the PASS closet.
- Are we able to do a Schilling specific Adopt-A-family for families in need? If so, how many families should PASS adopt?
 - ❖ Schilling has adopted families in the past
 - Maribel suggested we use Signup Genius and ask parents to donate individual items. PASS collects them and wraps them.
 - ❖ LUV also does an Adopt-a-family.
- The Student Council (with Ms. Muktarian's help) will have a Reindeer Run on December 15th at 1:15pm. Last year PASS supported by providing prizes for 1st,

2nd, and 3rd place. As well as a participant prize (candy canes last year). Each grade has a boy and girl run. Participants will get reindeer antlers.

- Laurie suggested we ask those people who gave out business cards during the trunk or treat event to donate prizes for the reindeer run in exchange for promoting their business.
- ❖ Parents suggested to volunteer and watch
 - This is not a fundraiser, but we can make it by adding vendors or selling food to parents that come watch?
- ❖ Other Fundraising suggestions:
 - We should consider working on one big fundraiser instead of doing a lot of little ones.
 - Lap-a-thon or walk-a-thon (Can Ask Coyote Hills to see how much they raised.)
 - Stallion Run.
 - Spell-a-thon.
 - Read-a-thon.
 - Flagship to incorporate a fundraiser.
 - Open it to Local Vendors.
 - Do 2 Big Events a year.
- ❖ Money raised can help fund field trips. Charter busses are expensive and the district currently has no school bus driver

Agenda Item 3: Fundraisers

- Next Levi event is a 49ers game on 11/19: Lucy and Karla will volunteer.
- ❖ Dec 10th- Last one until spring.
- ❖ Levy Donates \$250 a volunteer for their events (or 20 percent of Sales whichever is higher)
- ❖ There is a Dress Code, Levy Training, and alcohol certification required.
- ❖ Time commitment is usually 8 hours
 - Levi stadium training: <https://npo-training.videoshowcase.net>
 - ABC Server ID confirmation (cost \$3): <https://abcbiz.abc.ca.gov/>
 - Liquor serving rules and guidelines to serve alcohol training (cost \$10)
 - <http://www.acemytraining.com>
- ❖ Will start to announce on Newsletters, Social media, and ParentSquare:
 - Can email Linda or Principal Herrera to post on ParentSquare
 - Volunteering for the event means arriving before the game and sometimes until it's over. Certain expectations for the Lead.
- ❖ Can we get a group of parents to volunteer at least 10?
 - It doesn't have to be parents. You can take family too as long they have done the certifications.

- “Fun Pasta” fundraiser scheduled. Ryann is taking the lead. Money raised will be used for new walkie talkies. Start date is 11/19-12/3.
- ❖ Can that be written in the description? More parents might be enticed to donate if they know it's going towards this. **Was written in the description.**
- ❖ How crucial are those walkie talkies? If they are for safety concerns then that needs to be pitched.
- ❖ Why can't PASS pay for it
 - Answer: We have to fundraise first and then PASS funds the difference.
- ❖ What is the cost of the walkie talkies
 - Answer: \$1500
- ❖ There are Signal issues that is why they are needed.
- ❖ Will it solve the issue?
 - Answer: current ones are old sometimes they work and sometimes they don't
- ❖ Coyote hills has them and they work well
 - Can we try them out?
- ❖ All staff would have them
 - Do all teachers need to have them on at all times?- Best way to reach teachers
- Lion King Jr by the Theater Factory will be performed Thursday 12/14 . Last year we sold snacks before the event. Need Volunteers this year to do it again. If so, what types of snacks should we sell?

Agenda Item 7: Board Member Nguyen (moved up for time):

Board member Nguyen:

- ❖ 2019 district was improving and after 2020 new board members started coming and things started changing
 - Let's change the narrative about our schools: Word of mouth
- ❖ Advocate and hold board members accountable: Replace the TOSA's with long-term subs.
- ❖ PASS is working on having a team of 3 to attend board members.
- ❖ Current superintendent is on a 3 year contract
 - They can leave two ways:
 - For cause
 - Without cause
- ❖ Abby is willing to come back
 - Abby worked on a grant
 - Nguyen can get an update on that and see what can be done to continue the work
- ❖ DLI committee:
 - Grant ghost writer

- Investing \$5,000 to possibly get 300,000
- ❖ We have to be loud.
- ❖ Advocate and support those that help our programs.
- ❖ Question: who updates the district website. Current DLI website is outdated.
 - There is nobody to update web content
 - We should have staff update it instead of outsourcing it.
 - Maybe create incentives for staff

Agenda Item 4: 5th Grade T-Shirt Contest

- Has a winner been decided? ETA Needed.
- ❖ We only have 2 entries

- Will we have time to order on time for Science Camp? Would have to be ASAP.
- ❖ 2 weeks left so T-shirts might not be ready on time for the trip. **Will not be.**

- PASS emailed the 5th grade teachers on November 6th regarding the contest and is still waiting for a response.
- ❖ Is there a way we can collect pictures from the Camp experience for the yearbook? Who would be a contact person? 5th grade teacher/and Ms Herrera
Contact person for pictures

Agenda Item 5: Yearbook Update

- The Yearbook is coming together. Starting price \$25.15 for a soft cover and \$32.77 for a hard cover. Fee Increases towards the end of the school year.
- ❖ PASS will fundraise \$5 a book

- Flyers are being sent home with students on how to order and personalize their yearbooks. Maribel is the best contact person at maldofam2012@gmail.com

- Links are being shared on Social Media/ Parent Square for parents/staff to upload their pictures to include in the yearbook.

- Cover Contest?
 - ❖ Website has covers.
 - ❖ We can have a School Cover contest? Winner gets a free yearbook?

- Flyer is to be posted on parent square and social media asking for more volunteers.
- ❖ Looking for other grade level parents to help design the pages and collect pictures . We currently have 3 kinder DLI parents working on it.

- Next Yearbook Meeting is Nov. 30th @ 6pm at the Starbucks off Cedar. (next to high school)

Agenda Item 6: Email Protocol

- What do we use the PASS email for?
- Who has access? [Lucy, Karla, and Ryann.](#)

Agenda Item 8: Giving Tuesday

- What is PASS Doing?
- ❖ [GivingTuesday is an opportunity for people around the world to use their individual power of generosity to support their communities.](#)
- ❖ [Giving Tuesday is on November 28th](#)
- ❖ [Maribel will work on an instagram announcement and will send it to Lucy](#)

Financial Report

- Bank Account Balance: \$19,004.34 as of 11/09/23
- PayPal Account Balance: \$38.22 as of 11/09/23
- Venmo Account Balance: \$105 as of 11/09/23

Pending:

GotSneakers payouts (September- October: Pending.)

SF Giants ticket sales from May 2023-End of season - pending. Closing, may not have had any sales.

Box Tops: currently at \$149.10 as of 11/15/23

Close Meeting: 8:05pm

Upcoming PASS Meetings/Events/Fundraisers
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Next PASS Meetings: December 15, 2023 (Every 3rd Friday) at 5:30pm

Levi Stadium Volunteer Opportunities:

- Various football and soccer games (2 left for the season)

Ongoing Events/Fundraisers:

Food Bank: Every 4th WED from 4:30-5:30, Michelle Gapuz remains the team lead, next one scheduled is 12/20- PLEASE BRING BAGS

GotSneakers: Box is available in front of the office during school hours for drop-off, we ship monthly or when the bag is full. We have been averaging \$10-30 per bag.

Box Tops: Please download the app and sign-up using Referral EMWZ1YQZ for a sign up bonus. Must scan receipts within 14 days of purchase for it to count (can also submit digital receipts via email but using the app is faster).

Updates:

- Trunk or Treat was a success. Many Children came, and there were more than 20 cars.
- Pumpkin Patch was covered by the Kinder parents for both SPED, TK and Kinder. Extra pumpkins were used for Trunk or Treat.
- Schilling Ballet Folklorico was given their \$500 cashier check donation on 11/09/23.
- Schilling Parents represented/ took part in the Schilling Spotlight Board meeting.
- Board Member Lucy proposed on 11/06/2023 Monday a \$40 Budget for Snacks/Drinks for PASS Meetings for the rest of the 2023/2024 School Year. Approved by Laurie, Jacqueline, Jeff, and Karla on 11/06/2023.
- Board Member Karla motioned for PASS to buy desserts (Pies) for the Schilling Staff before Thanksgiving break on 11/13/2023. Approved by Laurie , Lucy, Jacqueline, and Jeff on 11/13/2023.

Things to note:

- Donation slips and letters are available upon request.
- Ongoing donations via PayPal or Venmo are available.
- PASS google calendar is updated regularly.
- Facebook www.facebook.com/SchillingPASS and Instagram [@pass_stallions](https://www.instagram.com/pass_stallions) are managed by Lucy/Karla.

Please email pass.schilling@gmail.com regarding the above items if interested.

Current Board Members:

- President: Laurie Garcia
- Vice President: Jacqueline Carrillo
- Treasurer: Karla Ramirez
- Secretary: Lucy Rubio Perez
- Parliamentarian: Janet Dang
- Historian: Jeff Anderson

Open Questions and Continuing Projects:

- Schedule a Chuck E Cheese Fundraiser after the new year.